

FREEMAN WEBB CO., REALTORS

For Office Use Only:

Apt. # _____

Move in Date _____

Amount Paid _____



Apartment Community: _____

DATE _____

PLEASE TELL US ABOUT YOURSELF

Applicant's Last Name (Jr, Sr) _____ First Name _____ MI _____ Social Security # _____ Date of Birth _____

Spouse's Last Name (Jr, Sr) _____ First Name _____ MI _____ Social Security # _____ Date of Birth _____

Current Address _____ Apt. # _____ City _____ State _____ Zip _____ Own Rent

How Long? _____ Move-in Date _____ Move-out Date _____ Monthly Payment _____ Driver's License # _____

Contact # / Home Phone # _____ Current Landlord _____ Landlord Day Phone # _____ Landlord Night Phone # _____

Employer _____ Position _____ Supervisor _____ From/To _____ Phone # _____

City of Employer _____ State _____ Monthly Salary _____ Any Additional Income _____

Spouse's Employer _____ Occupation _____ Supervisor _____ From/To _____ Phone # _____

City of Employer _____ State _____ Monthly Salary _____ Spouse's Drivers License # _____

List people who will occupy apartment: _____

(Individuals over the age of 18 will be required to complete a separate credit application).

Have you ever been evicted for non-payment of rent? Yes No

Do you have any pets? Yes No Describe: _____

PREVIOUS RESIDENCE HISTORY

Previous Address _____ Apt. # _____ City _____ State _____ Zip _____ Own Rent

How Long? _____ Move-in Date _____ Move-out Date _____ Monthly Payment _____ Reason for Moving _____

Landlord _____ Landlord Day Phone # _____ Landlord Night Phone # _____

Spouse's Previous Address _____ Apt. # _____ City _____ State _____ Zip _____ Own Rent

How Long? _____ Move-in Date _____ Move-out Date _____ Monthly Payment _____ Reason for Moving _____

Landlord _____ Landlord Day Phone # _____ Landlord Night Phone # _____

PREVIOUS EMPLOYMENT HISTORY

Previous Employer _____ Occupation _____ Supervisor _____ How Long? _____ Phone # _____

City of Employer _____ State _____ City _____ Zip _____ Monthly Salary _____

Spouse's Previous Employer _____ Occupation _____ Supervisor _____ How Long? _____ Phone # _____

City of Employer _____ State _____ City _____ Zip _____ Monthly Salary _____

Have you ever been convicted of a felony or been convicted of any drug related or theft offense in the last (7) years? Yes No

I selected this apartment because Paper Ad Sign Apt. Guide Drive By Referred By _____

VEHICLES: We do not allow vehicles without written permission. Vehicles not approved in writing may be towed away at owner's expense.

1. Make _____ Model _____ Year _____ Color _____ Tag No. _____ State _____
2. Make _____ Model _____ Year _____ Color _____ Tag No. _____ State _____

IN CASE OF ILLNESS, ACCIDENT, EMERGENCY, PLEASE NOTIFY:

Name _____ Relation _____ Phone # _____
 Address _____ City _____ State _____
 Doctor _____ Phone # _____ Hospital _____

HAVE ALL QUESTIONS BEEN ANSWERED IN DETAIL AND CORRECTLY?

Applicant proposes to lease Apartment No. _____ beginning on the _____ day of _____ 20____ for a period of _____ months for _____ DOLLARS (\$____), payable in monthly installments of _____ DOLLARS (\$____) in advance on the first day of each month. LESSEE agrees that a 10% late penalty will be added to the monthly installment if payment is not received on or before the fifth day of each month.

A NON-REFUNDABLE PROCESSING CHARGE OF _____ DOLLARS (\$____) IS PAYABLE WITH THIS APPLICATION. APPLICANT UNDERSTANDS THAT THE PROCESSING CHARGE WILL NOT BE REFUNDED UNDER ANY CIRCUMSTANCE OR APPLIED AS PAYMENT OR CREDIT ON ANY MONIES DUE LESSOR.

Earnest money in the amount of _____ DOLLARS (\$____) is payable with the application. I agree, in the event of approval of this application, to execute a lease in accordance with the terms set forth herein. Earnest money will be refunded only if application is rejected. If applicant merely changes his/her mind about the apartment after the earnest money has been paid or otherwise fails to execute a lease, the earnest money will be retained by the Lessor as liquidated damages.

I have received pre-numbered receipt No. _____ as proof of payment of the non-refundable processing charge. A non-refundable pet fee of _____ DOLLARS (\$____) for each pet is payable upon execution of the Lease Agreement. Pets are subject to the approval of the manager. Approval must be in writing. Electricity and gas will be furnished by the Resident. Notice in writing may be mailed to the Resident at leased premises or delivered to Resident in person. LESSOR'S failure to deliver possession of the premises at the time agreed upon shall not subject LESSOR to damages in any amount.

I HAVE READ AND FULLY UNDERSTAND THE TERMS AND CONDITIONS SET FORTH IN THIS APPLICATION. I UNDERSTAND THAT THIS APPLICATION IS A PART OF MY LEASE AGREEMENT ESPECIALLY THOSE AREAS REGARDING EARNEST MONIES. I HEREBY AUTHORIZE THE MANAGEMENT TO MAKE ANY NECESSARY INVESTIGATION AS TO THE INFORMATION CONTAINED IN THIS APPLICATION. I UNDERSTAND THAT THIS INVESTIGATION MAY INCLUDE, BUT NOT BE LIMITED TO, A CREDIT REPORT, VERIFICATION OF EMPLOYMENT, PAST RENTAL HISTORY, AND CRIMINAL BACKGROUND CHECK. INFORMATION MAY BE OBTAINED THROUGH PERSONAL INTERVIEWS WITH YOUR LANDLORD, EMPLOYER, AND OTHERS WITH WHOM YOU ARE ACQUAINTED. I, THEREFORE, CONSENT TO THIS INVESTIGATION, AND I CERTIFY THAT ALL STATED FACTS ARE TRUE, AND IT IS UNDERSTOOD THAT ANY MISREPRESENTATION OR OMISSION MAY BE CAUSE FOR THE MANAGEMENT AND/OR OWNERS TO REJECT THIS APPLICATION AND/OR TERMINATE THE LEASE. I HAVE THE RIGHT TO MAKE A WRITTEN REQUEST WITHIN A REASONABLE PERIOD OF TIME FOR A COMPLETE AND ACCURATE DISCLOSURE OF ADDITIONAL INFORMATION CONCERNING THE NATURE AND SCOPE OF THIS INVESTIGATION. I UNDERSTAND THAT _____ WILL COMPILE THE REPORT AND THAT I MAY OBTAIN THIS INFORMATION BY WRITING DIRECTLY TO _____. I AUTHORIZE THE MANAGEMENT TO EXAMINE MY CRIMINAL RECORDS AND USE THE INFORMATION AS AN ADDITIONAL BASIS TO DETERMINE WHETHER THE APPLICATION SHALL BE APPROVED OR DISAPPROVED.

_____ APARTMENTS

WITNESSED BY _____

Following to be completed by Office:

DATE RECEIVED _____

Approved Disapproved

Signature: _____

Notification to Prospect by _____

Applicant's Signature

Spouse's Signature

TIME _____

Date/Time _____

Date/Time _____